

Yew Tee Primary School

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2 January 2023

Dear Parent / Guardian,

ADVISORY NOTE: SAFETY PRECAUTIONS WHEN CYCLING TO SCHOOL

1. This advisory note aims to share some safety precautions that your child/ward should take when cycling to school daily.
2. Given the possible hazards that cyclists may encounter, the school would like to remind your child/ward to take the necessary safety precautions which are including, but not limited to the following:
 - a. Before cycling to school, your child/ward is to ensure that the bicycle is fit for purpose. Bicycles should ideally be fitted with front and rear lights and a bell. You or your child should ensure that the bicycle's brakes, chains, tires, lights and bell are well-maintained and are in good working order.
 - b. Your child should always wear protective gear, such as a helmet and proper footwear to prevent injuries. Shoelaces should be tied prior to cycling.
 - c. Your child should be reminded **not** to use his or her mobile phone, even with an in-ear attachment, or listen to music through earphones while cycling.
 - d. The use of motorized bicycles or electric bicycles is not allowed for your child/ward's commute to school. Should such motorized vehicles be used, your child/ward should be accompanied by an adult, and he/she will not be allowed to park the motorized vehicle in the school premises.
3. Your child/ward is advised to secure his/her bicycle at the bicycle racks located in the school premises. The school **will not** be responsible for the loss of, or any damage to, your child/ward's bicycle.
4. Please endorse the attached form and return it to your child's Form Teacher or Mr. S Srijith within 3 days upon receipt of this advisory note for record purposes. Thank you for your support.

Your Partner-in-Education

Mr S Srijith
Subject Head (Student Management)

Acknowledgement Slip

ADVISORY NOTE: SAFETY PRECAUTIONS WHEN CYCLING TO SCHOOL

To: Mr S Srijith
Subject Head (Student Management)

From: *Mr/Mrs/Mdm _____ Contact No _____ (HP)

Student's Name: _____ Class: Pri _____

I have read and noted the details of the above Advisory Note on safety precautions when cycling to school.

I will ensure that my child complies with the school safety procedures and be mindful of his / her personal safety and that of others.

Thank you.

Signature of *Parent / Guardian Date

****Delete accordingly***

Please return this acknowledgement slip to the Form Teacher or Mr S Srijith. Thank You.